



...working together

Leigh Beck Infant and Nursery Academy  
Point Road, Canvey Island, Essex, SS8 7TD  
Company No. 954404  
Executive Headteacher: Mrs E Lane  
Acting Head of School: Mrs H Greensill  
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Friday 19<sup>th</sup> January 2018

Dear Parents/Carers,

### **Change to May 2018 Inset Day**

As you are aware Leigh Beck Junior School is used as a Polling Station on Election days.

We have been informed that the next election scheduled to take place in May will be held on Thursday 3<sup>rd</sup>; therefore we have no alternative but to change the date of our planned inset day in May to this date instead of Thursday 10<sup>th</sup> May as previously advised.

We apologise for any inconvenience this may cause. If you have already provided us with a holiday form for the week commencing Monday 7<sup>th</sup> May (which included 10.05.18) we will authorise this one day as long as your child's attendance is above 95% at the time the holiday is taken.

Yours Sincerely,

Mrs Greensill  
Acting Head of School

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