



Leigh Beck Infant and Nursery Academy
Point Road, Canvey Island, Essex, SS8 7TD
Company No. 954404
Executive Headteacher: Mrs E Lane
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Thursday 11th January 2018

Dear Parents/Carers,



Colchester Zoo

As part of our topic on animals, we would like to take the children to Colchester Zoo on **Thursday 17th May**. The children will be travelling by coach. This trip will include the fantastic opportunity to visit the animals that we adopted from the zoo in the autumn. I am sure that you will agree that this is a great opportunity for the children and they are all very excited!

To cover the cost of the visit, e.g. entrance fee and transportation, the amount payable for the trip will be **£16.00 per child**. When making your payment, please ensure that the money is in a named envelope.

The children will be travelling by coach. Your child will need to be in school by **8.50am** on the morning of the trip and we hope to return between **4.00 - 4.30pm**. The children will need to bring a lunch to school with them on this day, which should include an extra drink. Please may you put their **lunch in a named carrier bag** so that it can be disposed of once we have eaten.

We will only be taking those staff and adults who work regularly with the children and we will be operating on a ratio of 1 adult to every 4 children, which is significantly lower than the recommendation.

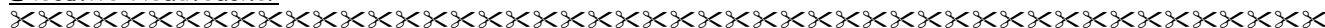
The school needs to know how many parents are interested in their child going to the zoo to allow the trip to go ahead. If you would like your child to attend the trip, please complete the permission slip below and return it to your child's class teacher by **Thursday 1st February**. **Full payment for your child must be received by Tuesday 1st May at the latest**.

We feel that this will be a very enjoyable and educational day for the children.

Thank you for your continued support.

Yours sincerely,

Mrs E Lane
Executive Headteacher



Colchester Zoo Visit

Childs Name: _____ **Class:** _____

- I give permission for my child to visit Colchester Zoo on Thursday 17th May.
- Please find enclosed my non-refundable payment of £16.00 I will pay in full by Tuesday 1st May
- I have provided the school with my evidence showing that I am entitled to Free School Meals and therefore I do not have to pay for the trip.*
 - My child requires a packed lunch and would like Ham/Cheese* (please delete as appropriate)*
 - I will be supplying my child's packed lunch*

Signed: _____ Parent/Carer.