



**Leigh Beck Infant and Nursery Academy**  
**Point Road, Canvey Island, Essex, SS8 7TD**  
Company No. 954404  
Executive Headteacher: Mrs E Lane  
Acting Head of School: Mrs H Greensill  
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15<sup>th</sup> September 2017

Dear Parents/Carers,

We are very pleased how well your children have settled into school. As discussed at the intake meetings in the summer we will be holding a meetings to tell you about the Foundation Stage Curriculum.

We will also be explaining the phonics programme your child will be following. This programme is called Read, Write Inc. and it is a highly successful program.

The program, however, is radically different in the way we deal with books, reading and writing. Because of this we would like to invite you to come to a meeting where we will be able to introduce you to the program fully, how we will be teaching reading and writing and help you to support your children through this program when they are at home reading and writing with you.

To allow for as many parents as possible to attend this important meeting we will be holding it on **Friday 22<sup>nd</sup> September at 9am and 2pm**. Please feel free to bring any other adults who will be supporting your child so that we can spread these important messages to as many people as possible to allow the best start to the world of reading and writing for your child.

Please return the slip below to your child's class teacher indicating which meeting you would like to attend as soon as possible.

As you can appreciate this meeting is very important and we look forward to seeing as many parents as possible.

Yours sincerely,

Mrs E Lane  
**Executive Headteacher**



**Foundation Stage and Read, Write Inc. meeting**

Childs Name: \_\_\_\_\_ Class: \_\_\_\_\_

I will/will not be attending the Curriculum & Read, Write, Inc meeting on Friday 22<sup>nd</sup> September 2017

I will attend the meeting at  9.00am

I will attend the meeting at  2.00pm

Signed \_\_\_\_\_ Parent/Guardian