



...working together

Leigh Beck Infant and Nursery Academy
Point Road, Canvey Island, Essex, SS8 7TD

Company No. 954404

Executive Headteacher: Mrs E Lane

Acting Head of School: Mrs H Greensill

Website: www.leighbeck-inf.essex.sch.uk

Email: admin@leighbeck-inf.essex.sch.uk

Tel: 01268 682322 Fax: 01268 512579

Friday 9th September 2017

Dear Parents/Carers,

Reception Dates September 2017

Please find below the dates for the next few weeks as the children start Reception with us.

Week commencing 11 th September	Doors open 8.45am - 9.00am Children stay for lunch - no need to pre book dinners just tell your child on the day and they will tell us. Collect from classroom doors at 1.30pm
Week commencing 18 th September	Children stay all day 8.45 - 3.10

The entry door is open from 8.45-8.55 every day. If your child arrives after this they will need to enter via the office and be signed in. Children are not recorded as late until 9am but will still need to be signed in. All lateness is monitored and will be discussed with parents if it becomes persistent.

We will also be carrying out a range of cooking activities throughout the year. For this to be possible we ask for a £10 contribution to cover the ingredient costs for the year. We may even send some home for you to try too! Please may you give this donation to your child's class teacher as soon as possible please.

We are looking forward to a very successful year and thank you for your support.

Yours sincerely,

Mrs E Lane

Executive Head Teacher