Leigh Beck Infant and Nursery Academy
Point Road, Canvey Island, Essex, SS8 7TD
Company No. 9154404
Executive Headteacher: Mrs E Lane
Head of School: Mrs T Smith
Website: www.leighbeck-inf.essex.sch.uk
Email: admin@leighbeck-inf.essex.sch.uk
Tel: 01268 682322

…working together

September 2026

Dear Parents/Carers,

We are very pleased with how well your children have settled into school. As discussed at the intake meetings in June, we will be holding two meetings to tell you about the Foundation Stage Curriculum.

We will also be explaining the phonics programme your child will be following. This programme is called Read, Write Inc. and has proved to be a highly successful programme.

To allow for as many parents as possible to attend this important meeting, we will be holding the meeting twice. To give you a choice of which one is more convenient for you to attend, both meetings will also go out on Zoom. A link will be sent out the day before.

These meetings will be held on **Tuesday 15th September at 8:45am and 5:30pm** in the school hall. Please return the slip below to your child's class teacher indicating which meeting you would like to attend.

As you can appreciate, this meeting is very important, and we look forward to seeing as many parents as possible either in person or on Zoom.

Yours sincerely,

Mrs E Lane MBE
Executive Headteacher

Reception Meeting **Please complete and return to Class Teacher**

Child's Name: ……. Class: …..……

*I will/will not be attending the curriculum meeting on Tuesday 15th September.

I will attend the meeting at	8:45 am	☐
I will attend the meeting at	5:30 pm	☐
I will be attending the meeting on Zoom	8:45 am	☐
I will be attending the meeting on Zoom	5:30 pm	☐

Signed: …… Parent/Guardian.

*Please delete where applicable