

Dear Parents/Carers,

We have really enjoyed marking the work you have produced so far and it is lovely to see so many children working so hard. We appreciate it can be difficult to record your work so here are some ideas of how to do this.

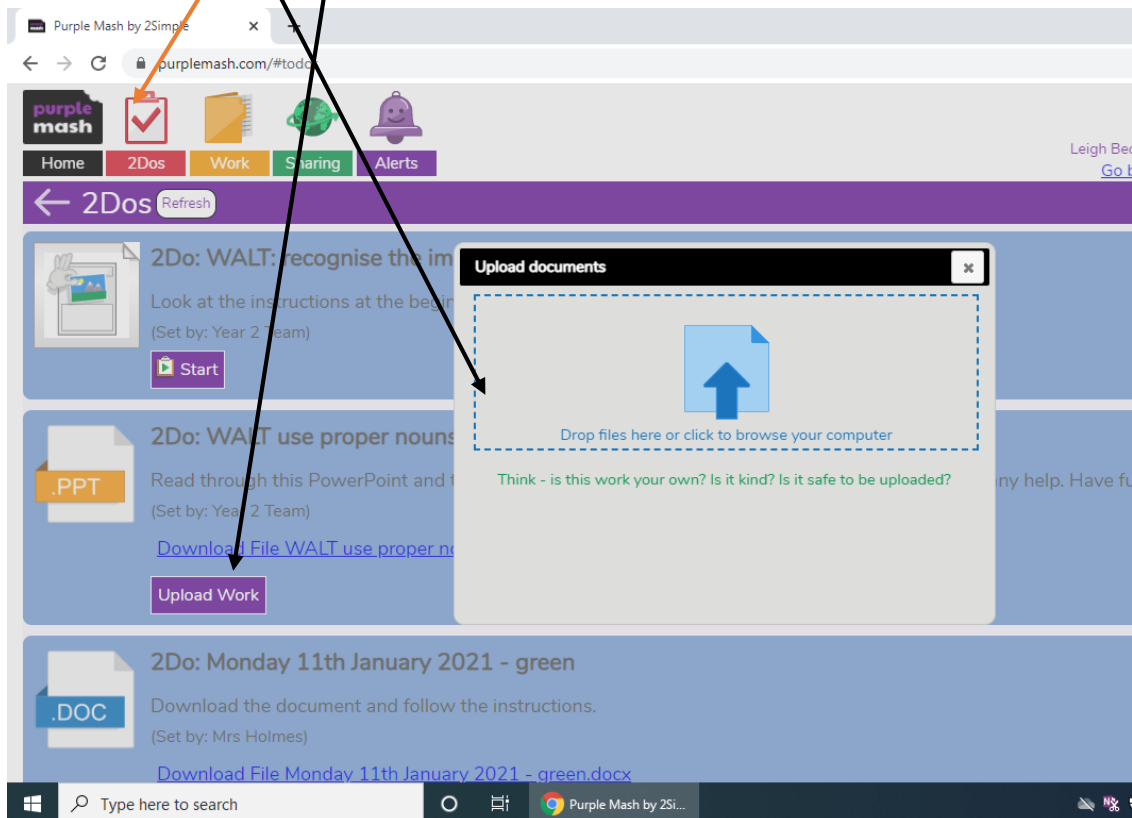
Different ways to record your work:

- Complete on a word document/PowerPoint/Excel sheet set by the teacher, press save then upload to it Purple Mash.
- Record answers on a piece of paper, take a photo on your phone and upload to Purple Mash.
- Print the document (if you have a printer), complete the work then you can scan or take a photo of your work before finally uploading it to Purple Mash.

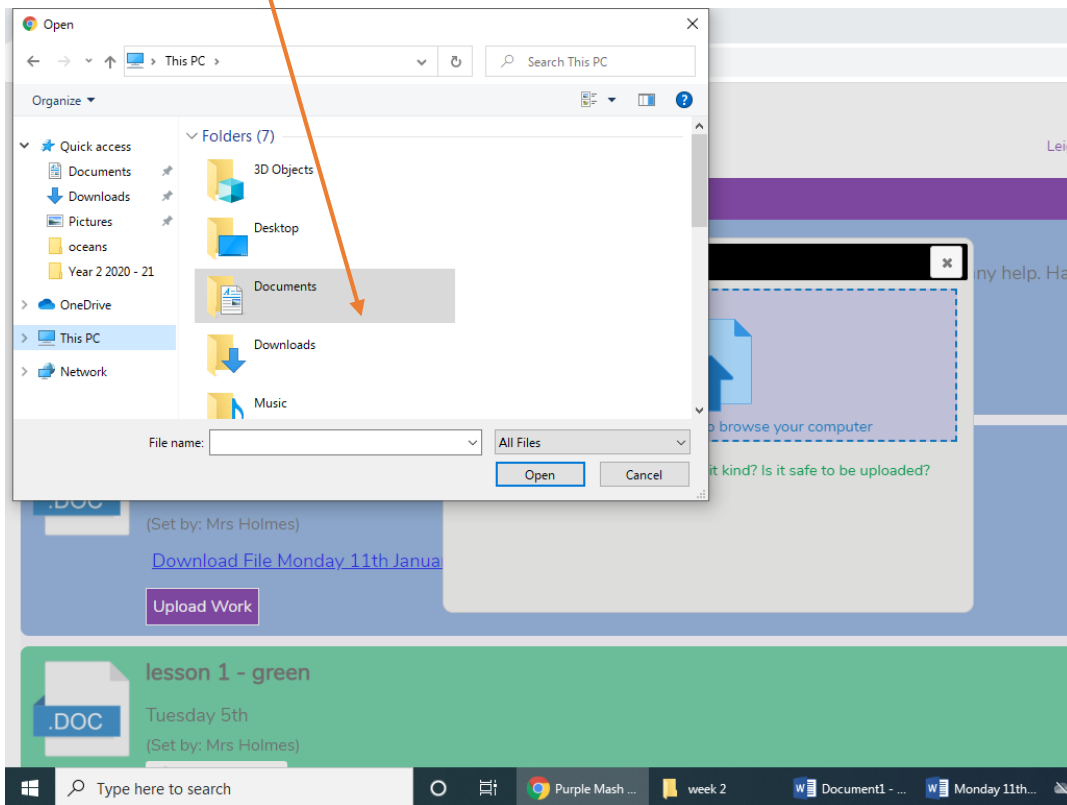
How to upload work to Purple Mash

Once you have finished your activity, you can upload your work by:

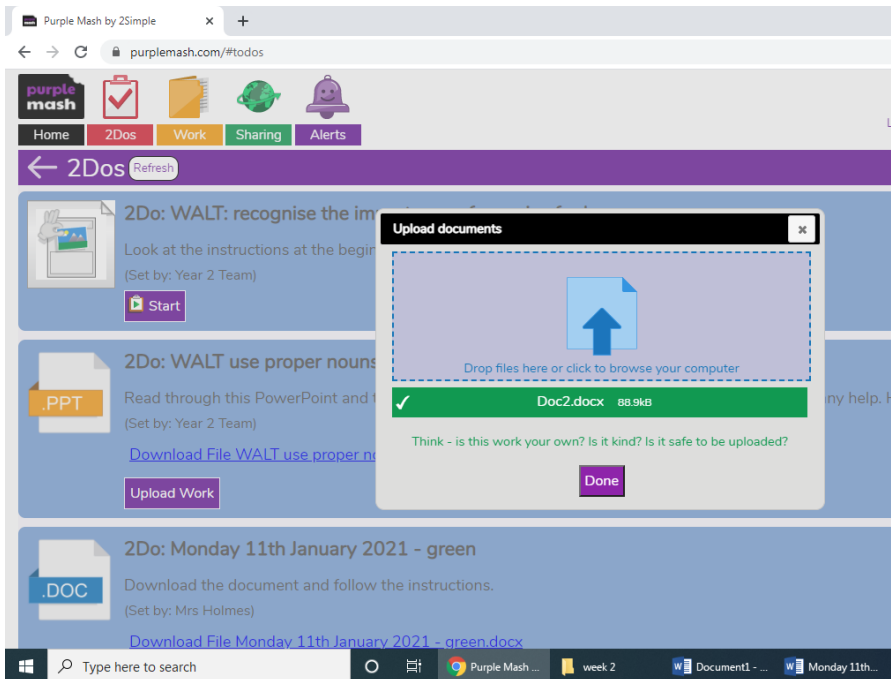
1. going to your 2Dos
2. press the upload button
3. click to browse files on your computer or phone



4. find you document
5. double click on your file



6. press done



7. press hand in

The screenshot shows the Purple Mash website interface. At the top, there is a navigation bar with the Purple Mash logo and icons for Home, 2Dos, Work, Sharing, and Alerts. Below this is a purple header bar with a back arrow and the text '2Dos' followed by a 'Refresh' button. The main content area displays three task cards:

- Task 1:** '2Do: WALT use proper nouns g'. It includes a '.PPT' icon, instructions to read a PowerPoint and complete activities, and a 'Download File WALT use proper nouns g.ppt' link. At the bottom of this card are two buttons: 'Upload Work' and 'Hand In'. A black arrow points from the text '7. press hand in' to the 'Hand In' button.
- Task 2:** '2Do: Monday 11th January 2021 - green'. It includes a '.DOC' icon, instructions to download a document and follow instructions, and a 'Download File Monday 11th January 2021 - green.docx' link. At the bottom is an 'Upload Work' button.
- Task 3:** 'lesson 1 - green'. It includes a '.DOC' icon, the date 'Tuesday 5th', and '(Set by: Mrs Holmes)'. At the bottom is an 'Upload Work' button.